



CITY OF LAWTON, OKLAHOMA

City Hall • 212 SW 9th Street • Lawton, Oklahoma 73501

TO: REVENUE SERVICES DIVISION
SUBJ: AUTHORIZATION TO PAY UTILITY BILL (BANK DRAFT)
DATE:

I authorize _____ to charge
(NAME OF BANK, SAVINGS & LOAN OR CREDIT UNION)

my checking account the amount of my monthly utility bill for water, sewer and refuse collection payable to the City of Lawton. In making this authorization, I agree to all the Terms and Conditions of Authorization.

PLEASE PRINT NAME AS SHOWN ON CHECKING ACCOUNT () PHONE NUMBER

BANK ID NUMBER BANK ACCOUNT NUMBER UTILITY ACCOUNT NUMBER

PRINT NAME AS SHOWN ON UTILITY ACCOUNT

BILLING ADDRESS SERVICE ADDRESS DATE SIGNED

AUTHORIZED SIGNATURE REVENUE SERVICE REPRESENTATIVE

TERMS AND CONDITIONS OF AUTHORIZATION

1.) AUTHORIZATION

Review the Authorization Agreement or call the City at 581-3308 for details. Complete the Authorization Agreement for each account to be paid by automated bill payment. Each payment shall be the same as if it were an instrument personally signed by you. **NOTE:** To ensure accurate account information, please enclose a voided check with each authorization.

2.) REVOCATION

This authorization is to remain in effect until revoked by either the customer, City or financial institution. Customer must notify the City of Lawton to discontinue automated payment services.

3.) STOP PAYMENT

You have the right to stop payment of a charge by notifying the City of Lawton up to five (5) business days prior to the charging of your account.

Mission Statement

Providing efficient, effective, and responsive service. Promoting a quality of life based on harmony and cooperation. Creating leadership and opportunity for southwest Oklahoma.