

MINUTES
LAWTON CITY COUNCIL REGULAR MEETING
AUGUST 9, 2016 – 6:00 P.M.
NEW CITY HALL
COUNCIL CHAMBERS/AUDITORIUM

Fred L. Fitch, Mayor
Presiding

Also Present:
Jerry Ihler, City Manager
Frank V. Jensen, City Attorney
Traci Hushbeck, City Clerk
COL Samuel Curtis, Fort Sill Liaison

Mayor Fitch called the meeting to order at 6:00 p.m. Notice of meeting and agenda were posted on the City Hall notice board as required by law. Invocation was given by Minister Eric Sharum, University Church of Christ, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT:

Bob Morford, Ward One
Keith Jackson, Ward Two
Rosemary Bellino-Hall, Ward Three
Jay Burk, Ward Four
Dwight Tanner, Jr., Ward Five
Cherry Phillips, Ward Six
V. Gay McGahee, Ward Seven
Doug Wells, Ward Eight

ABSENT:

None

AUDIENCE PARTICIPATION: None.

CONSIDER APPROVAL OF MINUTES OF LAWTON CITY COUNCIL REGULAR MEETING OF JUNE 28, 2016.

MOVED by Wells SECOND by Jackson to approve the minutes of Lawton City Council regular meeting of June 28, 2016. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Phillips, McGahee, Wells. NAY: None. MOTION CARRIED.

CONSENT AGENDA

MOVED by Jackson SECOND by Morford to approve the consent agenda. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Phillips, McGahee, Wells. NAY: None. MOTION CARRIED.

1. Consider the following damage claims recommended for approval: Bruce and Un-Cha Davis in the reduced amount of \$2,414.50 (**Res 16-58**), Nicholas and Julie Fischer in the

amount of \$150.00 and Kertis Johnson in the reduced amount of \$822.30 (**Res 16-59.**) Exhibits: Legal Opinions/Recommendations, Resolution No. 16-____ and Resolution No. 16-____.

2. Consider adopting a resolution approving the compromise settlement and making payment in the workers' compensation claim of Robert Williams. Exhibits: **Resolution No. 16-60.**
3. Consider approving a Memorandum of Understanding between the City of Lawton and the Office of the District Attorney for the Fifth District of Oklahoma regarding the District Attorney's continued filing of civil/criminal asset forfeitures for the Lawton Police Department. Exhibits: MOU Civil/Criminal Asset Forfeitures.
4. Consider approving contract with Journey Productions for technical support services for the 2016 International Festival for September 19 - 27, 2016. Exhibits: Contract on file in City Clerk's office.
5. Consider adopting a resolution amending Article A-19-1, Chapter A-19, Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, by changing all youth sports fees and late fees from a fee per team, to a fee of \$25.00 per player, per sport for registration and 5.00 per player, per sport for late registration; establish an effective date of August 10, 2016; and also consider creating a Sports & Recreation Cash Fund for the purpose of supporting existing youth sport programs and creating new recreation and sport programs. Exhibits: **Resolution 16-61**, Exhibit A – Appendix A, Chapter 19 Proposed Amendments and Exhibit B – Youth Sports Fees Comparisons from Other Areas. (**Council reconsidered this item, see end of new business**)
6. Consider approving a pay increase to \$25.00 per game for all Parks & Recreation Department program youth sports game officials. Exhibits: None.
7. Consider approving the construction plat, accepting a performance surety in lieu of the completed improvements, and approving the record plat for Lawton Downtown Center, Part 3, located between NW 2nd Street and Railroad Avenue, Gore Boulevard and Ferris Avenue. Exhibits: Plat Map. Performance Bond is on file in the City Clerk's Office.
8. Consider approving a revocable communication cable permit with Windstream KDL, LLC., for approximately 298 rods of fiber optic cable located in various street right-of-ways within the City of Lawton. Exhibits: Revocable Permit is on file in City Clerk's Office.
9. Consider acknowledging receipt of a Tier I permit from the Oklahoma Department of Environmental Quality for the construction of 408 linear feet of 8-inch PVC sanitary sewer line, 1,460 linear feet of 8-inch PVC waterline, and all appurtenances to serve Wyatt Acres Addition, Part 16, located east of NW 82nd Street, approximately ½ mile south of NW Cache Road, in the SW/4 of Section 29, T2N, R12W, I.M., Comanche County, Oklahoma. Exhibits: Permits to Construct on file in the City Clerk's Office.

10. Consider awarding a construction contract to T&G Construction, Inc. for the SW Bishop Road Reconstruction Project #2015-04. Exhibits: None.
11. Consider awarding (RFPCL16-034) Banking Services to IBC Bank of Lawton, OK. Exhibits: Department Recommendation, Proposal Packets on file with Financial Services.
12. Consider extending the requirement contract for Sludge Lagoon Maintenance to Denali Water Solutions of Russellville, AR for an additional year. Exhibits: Department Recommendation, Contract Extension Form, Price Sheet.
13. Consider awarding (CL16-026) Large Precast Concrete Manholes to Primary Structure of Guthrie, OK. Exhibits: Department Recommendation, Proposal Packets on file with Financial Services.
14. Consider approving appointments to boards and commissions. Exhibits: None.

Lakes & Land Commission

Bob Dismuke
5555 NW Eisenhower
Lawton, Oklahoma 73505
08/10/19

Great Plains Improvement Foundation

Onreka Givens
2305 SW H Avenue Suite 4
Lawton, Oklahoma 73501
Unexpired Term 05/01/2019

15. Consider approval of payroll for the period of July 18 - 31, 2016.

OLD BUSINESS ITEMS:

16. Consider approving an Ordinance creating Section 15-5-501 and amending Section 15-5-502 and 15-5-503, Article 15-5, Chapter 15, Nuisances and Health, Lawton City Code, 2015, to re-title the article; to define vehicles; and to clarify the requirements for the parking and storing of vehicles in one and two family neighborhoods and zoning districts; and providing for codification, severability and an effective date. Exhibits: Ordinance 16-____.

Richard Rogalski, Community Services Director, stated staff met with the new committee that was appointed at the last meeting and now they are bringing back those changes made by the committee. He distributed a revised copy of the ordinance which had minor changes with punctuation, redundancy and grammar. He stated there are different areas on the residential property where the rules are different for where RV's are allowed to park. He stated the code talks about yard areas and in this ordinance it is a legal planning term and the yard is a space of your property. (He produced a slide entitled Parking in Residential Areas). The code talks

about what is allowed in the front yard, side yard and rear yard and not whether or not you can park on the grass. This code does not allow you to park on the grass anywhere. If you are parking in the front yard or the unscreened portion of the side yard you have to be parking on concrete or some solid surface. When parking in the rear yard or the screened portion of the side yard behind the fence, you can park on hard packed gravel. There are four zones in the neighborhood where the parking is covered. There is an on street zone, there is the overhang of the right of way and the sidewalk where you can never park. You either have to be in the street or beyond the property. This is the 12-foot zone that the code talks about. You have to be beyond 12-foot from the face of the curb. Code differentiates between the side yard in front of a screen fence versus the side yard behind the screening fence. Once you are behind the fence, at that point you are allowed to park on gravel and in that area you can park the larger vehicles. Once you are behind that fence there is no limitation on the size of the vehicle. In the front area there is a limitation on the size of the vehicle which is 24-foot long, 11 feet high and 8 ½ foot wide. The street is also a limited area and the same rules apply. In addition, any trailer or other vehicle that doesn't have its own mode of power cannot be parked in the on street parking area. If you have a travel trailer and the code allows that 5 day window to stock the vehicle, you can pull it up in front of your house, as long as you are not blocking other people's driveway, you can keep it connected and stock that vehicle, you just can't disconnect it and leave it in the street. You could also pull it into the driveway and disconnect it provided you are out of the no parking zone. One difference from the previous version is the 5 day stocking window where you can park that larger vehicle in the front area for five days in every 10 and 10 days out of 30. In the previous version the size that a trailer went to where it became too big was 15 feet. This code has limited that and put any trailer and any vehicle in the same size category, 24 foot long, 11 feet high and 8 ½ feet wide. If you fit in that box then you are allowed to be parked in this front unscreened area or in the on street parking zone provided it has mode of power. The original code had the setback from the side yard and the rear yard at 10 feet which makes it difficult and this code has it 2 ½ feet in the front yard and 5 feet in the side yard and rear yard. These are reasonable setbacks. He stated in terms of a solid sealed service, before there was a specific list of things that covered a solid sealed surface, and he realized there were more things that could be considered solid seal, so they added a provision that allows the Community Service Director to approve a similar material. He also added a provision to list specifically how the lengths, widths and heights are measured and it is important because the length is the longest piece on each end of the vehicle and the width is the widest part of the vehicle while it is parked. He stated the height is measured from the ground to the main body of the vehicle, not including an air conditioner, ladder, antennae, etc.

Wells stated the code also says that anybody that has bigger than the 24-foot now they can come down and get a permit and get grandfathered in.

Rogalski stated the code puts in some exceptions just like bringing in to load and unload and if you are an on call service. It also has the grandfather exception and if you already have one that is already built then you come in and get a permit to keep that vehicle on that property. You show staff a site plan and you can get a permit to leave your 40 foot RV there for as long as you own the home. The permit does not transfer to the new owner if you sell the home and it does not transfer if you move to a new home.

Wells stated there are a couple changes to this ordinance that he does not agree with and he just can't vote for this version.

Tanner stated the permit is free and basically you are just registering your property and letting us know it is a preexisting condition.

Rogalski stated the purpose for the permit is that we have a written record that you are nonconforming and if anyone comes out to say your RV is too big for your yard, you have something to show them and we have a record at the office. The permit does not expire but it is non transferrable.

Phillips stated individuals have 90 days to get the permit from the date the ordinance goes into effect.

Rogalski stated in the 90 day window you can actually get a building permit and build a new driveway. Once that 90 day window is over, gradually those nonconformities will go away.

Bellino-Hall questioned if in a year, someone builds a new home and they put this solid sealed surface on the side, can they park their RV there all the time.

Rogalski stated if they did that in this 90 day window the answer is yes, but after that the answer would be no. Keep in mind that there is a limitation in size, if it is under 24 feet then it is considered like a car and it can be parked there 24/7. If it is bigger, after that 90 day window, that size RV would no longer be allowed to park permanently in that front yard.

MOVED by Phillips SECOND by Bellino-Hall to adopt **Ordinance 16-24**, waive the reading of the ordinance, read the title only and establishing an effective date. AYE: Bellino-Hall, Tanner, Phillips, McGahee, Fitch. NAY: Morford, Jackson, Burk, Wells. MOTION CARRIED.

(Title read by City Attorney)

Ordinance 16-24

An ordinance creating Section 15-5-501 and amending Sections 15-5-502 and 15-5-503, Article 15-5, Chapter 15, nuisances and health, Lawton city code, 2015, to re-title the article, to define vehicles and to clarify the requirements for the parking and storing of vehicles in one and two family residential neighborhoods and zoning districts, providing for codification and severability, and establishing an effective date of thirty from today.

NEW BUSINESS ITEMS:

17. Consider an ordinance pertaining to Emergency Management Stabilization amending Section 10-16-1604, Article 10-16, Chapter 10, Lawton City Code 2015, by expanding the qualifying emergencies/events under the City's Emergency Management Stabilization Ordinance for purposes of accessing the unappropriated fund balance provided thereby to include certain equipment needed by law enforcement in emergency or potentially emergency situations, providing for severability, and declaring an emergency. Exhibits: Ordinance 16-____.

Wells stated the equipment the police department currently has for crowd control is 20-30 years old and they don't have head gear and they have old shields and the equipment that is recommended is what the police officer wanted. He stated he hopes we never have a riot in Lawton but if one should happen, our police officer deserved to have protection.

MOVED by Wells SECOND by Phillips to adopt **Ordinance 16-25**, waive the reading of the ordinance, read the title only and declaring an emergency.

Bellino-Hall questioned if we have any training for our police officers.

Chief James Smith, Lawton Police Department, stated they are sending a team to Alabama for training and once they get back they will train the rest of the force.

Bellino-Hall questioned if they had funding for the training.

Chief Smith stated the training is free from FEMA and is at no cost to the city.

Tanner stated it is his understanding that the emergency fund is used for emergencies. He agrees that we need to equip the officers with the proper riot gear. He questioned when was the last time we had a riot. Is this really truly an emergency.

Bellino-Hall stated they need to ask any community in America right now, did they predict a riot?

Tanner stated sometimes you can see these things coming. He is for providing the equipment, he is just against using the emergency fund to do this. The fund is set up for true emergencies. He doesn't know why we can't pay for this and see if they can come up with alternative sources of revenue to buy this tactical equipment. Once they amend this ordinance, sometime in the future maybe another department may come to the council to say they need a particular item. We keep drawing from this savings account and there will not be anything left when we do have an emergency.

SUBSTITUTE MOTION by Tanner to table and look at alternative revenue to buy this tactical equipment. **MOTION DIED DUE TO LACK OF SECOND.**

Phillips questioned how many times the fund has been used for something else.

Ihler stated it was established in 2010 after the ice storm. We used existing city funds to do the clean up and six months later we received the FEMA funding. We put that funding into the emergency reserve fund at that point in time. Since that time we have modified it three times.

Phillips stated that it was dipped into after the disaster.

Ihler stated no, the funds came after the clean up in 2010, but the ordinance that was created specified the events that we can use the funding for. This would be the third time we have modified the ordinance.

Wells stated originally the fund was from FEMA and the manager was going to try to budget money into it every year to build up a reserve fund. Our auditors recommended that we have a reserve in the \$10 – 20 million range just to cover shortfalls. We haven't been able to add much more money to the fund. We can say this is not an emergency, but if there is a riot here and we haven't taken care of our police officers we will be sorry we didn't.

Phillips stated she has to support this because this is happening in smaller communities too.

Bellino-Hall stated this sends a message to our police department that says that we respect them.

Tanner questioned the amount we have in the reserve account.

Ihler stated he does not know the exact amount. He wants to say we had around \$1.2 million and in the 2015 CIP we had collected more so the extra \$400,000 to \$500,000 went into that fund. It should be around \$1.7 million.

Tanner stated he does support the police department, but he is against using this emergency fund unless it is what he considers a true emergency. Surely they can find this \$40,000 elsewhere besides just immediately going into the emergency fund.

VOTE ON ORIGINAL MOTION: AYE: Morford, Jackson, Bellino-Hall, Burk, Phillips, McGahee, Wells. NAY: Tanner. MOTION CARRIED.

(Title read by City Attorney)

Ordinance 16-25

An ordinance pertaining to emergency management stabilization amending Section 10-16-1604, Article 10-16, Chapter 10, Lawton City Code, 2015, by expanding the qualifying emergencies/events under the city's emergency management stabilization ordinance for purposes of accessing the unappropriated fund balance provided thereby to include certain equipment needed by law enforcement in emergency or potentially emergency situations, providing for severability, and declaring an emergency.

18. Consider authorizing the Lawton Police Department to purchase sixty (60) full sets of tactical protective equipment utilizing funds from the Emergency Reserve Fund.
Exhibits: None.

MOVED by Wells SECOND by McGahee to authorize the Lawton Police Department to purchase sixty (60) full sets of tactical protective equipment utilizing funds from the Emergency Reserve Fund. AYE: Morford, Jackson, Bellino-Hall, Burk, Phillips, McGahee, Wells. NAY: Tanner. MOTION CARRIED.

19. Consider adopting a resolution proposing amendments to the Charter of the City of Lawton to be voted on by the citizens of the City. Exhibits: Resolution 16-__.

Jensen stated after the council had a series of meetings in March and April, the council proposed four amendments to the charter which are listed in the exhibit. The first amendment relates to

the amount of absences a council member can have before their membership is terminated. The second amendment relates to qualifications to become a council member or the Mayor. The qualification here is that you have to be a registered voter within the ward or the city for Mayor for at least six months to be qualified and the second part of that amendment is that if an applicant has been convicted or pled guilty or no contest to a felony or misdemeanor offense involving embezzlement, then you are not qualified for a period of time to run for office. The additional part that was not previously in the charter is that while in office, if you are convicted of or pled guilty or no contest to a felony or a misdemeanor offense involving embezzlement, once that case is finally determined by appeal or otherwise, then you lose your seat immediately. The third proposed amendment deals with the timing of elections every year and there was issues with following the pattern of the state where we have the filing period in April and a primary in June and a general election in November. The direction was to get out of the cycle of the state and instead of a June primary, it would allow us to have an election in either August or September with a general election in November. This has taken out language which was added previously so that we don't have to keep amending the charter and we can set our own months for primaries that are allowed by the state election calendar and we can now do that by ordinance. The fourth amendment was to simply require the council to review the charter at least every five years and propose potential changes.

MOVED by Wells SECOND by McGahee to adopt **Resolution 16-62**. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Phillips, McGahee, Wells. NAY: None. MOTION CARRIED.

20. Consider adopting a resolution calling for a special election to be held on November 8, 2016, to consider the approval or rejection of amendments to the Charter of the City of Lawton as specifically set forth in the resolution. Exhibits: Resolution 16-__, Notice of Election.

MOVED by Wells SECOND by McGahee to adopt **Resolution 16-63**. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Phillips, McGahee, Wells. NAY: None. MOTION CARRIED.

Jackson stated he would like the council to reconsider and revote on item #5. He does not have any trouble with the recommendation of the commission, his problem lies with the effective date. At this time little leaguers around the community have already formed their teams for football and it is too late for them to go back and try to collect an additional \$25 from these kids to play football. He would like to change the effective date to start with the basketball season in December.

Jack Hanna, Parks and Recreation Director, stated they have not even officially opened up registration for football. Some teams have gathered to sign up and some teams are signing up tonight. Most teams are aware that this potentially could happen and that is why they put it on the agenda tonight to start the season off.

Jackson stated he was called today with a concern that the booster clubs have already been formed and purchased equipment and signed up teams. They are concerned about having to go back and collect an additional \$25 per person. He is asking council to reconsider the item.

Hanna stated they don't control what the booster clubs charge. One reason the sports commission decided to go with this is because they receive numerous phone calls every year about what is being charged by the booster club. This will help clarify what we are charging. It is not additional money, they will just have to account for what they are collecting in fees per player. This will eliminate phone calls to his office and will help the parents see exactly what their fees will go to.

Jackson suggested the effective date be around October 1st.

MOVED by Jackson SECOND by Burk to reconsider item #5. AYE: Jackson, Bellino-Hall, Burk, Tanner, Phillips, Wells. NAY: Morford, McGahee. MOTION CARRIED.

5. Consider adopting a resolution amending Article A-19-1, Chapter A-19, Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, by changing all youth sports fees and late fees from a fee per team, to a fee of \$25.00 per player, per sport for registration and 5.00 per player, per sport for late registration; establish an effective date of August 10, 2016; and also consider creating a Sports & Recreation Cash Fund for the purpose of supporting existing youth sport programs and creating new recreation and sport programs. Exhibits: Resolution 16-___, Exhibit A – Appendix A, Chapter 19 Proposed Amendments and Exhibit B – Youth Sports Fees Comparisons from Other Areas.

Bellino-Hall questioned if the booster club pays the City or does each parent pays this separately.

Hanna stated each player has to pay whatever the booster club sets up as the fee per sport.

Bellino-Hall questioned if the booster club pays the city or does the parent pay the city.

Hanna stated the booster clubs pay the city.

Morford questioned if we waive the fees if the parents cannot pay.

Hanna stated we do not waive fees, the booster club or community group will take care of those issues.

Burk stated as a business owner he would receive calls about teams that need sponsorships. He stated it is a shame that some schools have great booster clubs and some don't even have one. He stated sponsorships are important because a lot of families cannot afford it.

Hanna stated they encourage local businesses to adopt a school or a sports program because there is a great need.

Morford questioned if we have a minimum equipment requirement.

Hanna stated the standard we use is the National Federation of High School rules and they have minimum standards for equipment. We also have the rules posted on line.

Jackson stated you never deny a child the opportunity to play sports. They always found the opportunity to pay the tuition for those children to play. That was never a problem and he is sure that citizens will step up and allow kids to play sports.

Bellino-Hall suggested that the paper put it out there that businesses may want to sponsor some of these activities.

Hanna stated they can contact his office for more information.

Phillips questioned if many schools don't have booster clubs.

Hanna stated there aren't many that don't have booster clubs but they have ways to get students assigned to participate.

McGahee stated that Mr. Hanna said that most of the booster clubs were aware of the cost. She questioned how they became aware of the potential change in the fee.

Hanna stated the parks and recreation commission started talking about this about eight months ago when they talk at coaches meetings and talk to booster clubs they address this issue. He is not saying that everyone knows about it, but he thinks they have talked to about 50%.

McGahee questioned if it would be a better transition if they look at moving the effective date.

Hanna stated when they proposed this they were looking for a smooth transition starting with the new school year and football and continue with the rest of the schedule.

Morford questioned how much difference it will make in the cost to a booster club.

Burk questioned how much the booster clubs pay the city now per team.

Hanna stated for football it is \$211 per team.

Burk stated the revenue for the city will be much higher. He questioned what the rest of the money will go towards.

Hanna stated 65% will go back to the general fund and 35% will go to the parks and recreation cash fund which will help enhance current programs, help provide shade structures at the ball parks and introduce some computer programming tutorials in the centers.

Jackson commented parks and recreation staff for changing the direction of our youth sports participation level and increasing those numbers back up to a reasonable number and he supports

Mr. Hanna's efforts. He feels this fee change is a bit quick and he would like to start this on October 1st. He stated currently the officials are paid \$13 a game and he supports raising that pay to \$25 so that we can get better numbers and a better quality of people.

Hanna stated there are a lot of officials that travel outside of our community because they are being paid more. Hopefully with this change and we can get back those that are leaving town. He does not have a problem starting the fee change for basketball season.

McGahee questioned if they have begun accepting fees.

Hanna stated no, they haven't open registration yet for football or volleyball. It will start next Monday.

Burk questioned if they can pay for the increase in the officials pay if they don't have this income.

Hanna stated they do have funds allocated in their budget to pay for the increase for the officials.

Jackson stated most of the grade school teams have already formed and they are already practicing.

MOVED by Jackson SECOND by Tanner to adopt **Resolution 16-61** amending Article A-19-1, Chapter A-19, Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, by changing all youth sports fees and late fees from a fee per team, to a fee of \$25.00 per player, per sport for registration and 5.00 per player, per sport for late registration; establish an effective date of October 1, 2016; and also create a Sports & Recreation Cash Fund for the purpose of supporting existing youth sport programs and creating new recreation and sport programs. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Phillips, McGahee, Wells. NAY: None. MOTION CARRIED.

REPORTS: MAYOR/CITY COUNCIL/CITY MANAGER

McGahee stated she attended the Douglas High School 17th class reunion this past weekend.

Phillips stated she attended the Classic Chevrolet open house and it is a very nice facility. She also attended the coffee and cops event at McDonalds.

Ihler commended staff who met with the Oklahoma Water Resources Board members who came down for an audit. He stated normally during the audit we have to get back with them to answer some of their questions, but this time Cynthia Williams, Mike Hawkins and Larry Wolcott were able to address every question that was brought forward over a three hour time frame. They were well prepared and very professional and it could help us as we are trying to get funding at some point.

Ihler stated he would like council to consider scheduling a special meeting on Wednesday, August 17th at 1:30 p.m. to discuss a list of parks that staff would like to consider selling or

reverting back to the original owners. Staff would like to go over the parks that staff has identified and get concurrence to allow staff to move forward.

J.I. Johnson, Finance Director, presented revenue and expenditure highlights for period ending June 30, 2016. (On file in the City Clerk's office).

The Mayor and Council convened in executive session at 7:13 p.m. and reconvened in regular, open session at 7:37 p.m. Roll call reflected all members present excluding Bellino-Hall and Burk.

EXECUTIVE SESSION ITEMS:

21. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending damage claim of Delores Delluomo and, if necessary, take appropriate action in open session. Exhibits: None.

Mayor Fitch read the title of item #21. No action was taken.

There being no further business to consider, the meeting adjourned at 7:37 p.m. upon motion, second and roll call vote.

FRED L. FITCH, MAYOR

ATTEST:

TRACI HUSHBECK, CITY CLERK