

MINUTES
Investment Committee Regular Meeting
July 29, 2020 – Wednesday – 10:00 A.M.
City Hall 3rd Floor Conference Room

Roll Call:

Members Present: Bart Hadley, Assistant City Manager
 Kara Haynes Finance Director
 Brian Henry, Senior Vice President LNB
 Mark Brace, President BancFirst
 Julie Magness, Budgeting & Accounting Supervisor

Members Absent: Jay Burk, Councilman

Others Present: Kaitlin Nunley, Recording Secretary
 Stephanie Tehauno
 Madison Leonhart

1. Call To Order/Establish Quorum

Haynes called the meeting to order at 9:58 a.m. and a quorum was established. Notice of meeting and agenda were posted on the City of Lawton website and the City Hall notice board as required by law.

2. Consider receiving the October 23, 2019 1st Quarter Investment Committee meeting minutes and stating any necessary corrections.

MOTIONED by, Henry SECOND by, Brace to receive the minutes of the October 23, 2019 1st quarter meeting. AYE: Hadley, Haynes, Magness. NAY: None. **MOTION CARRIED.**

3. Business

- Consider receiving the 2nd Quarter Investment Report (October 2019 – December 2019)

Leonhart focused on presenting the 2nd Quarter investment portfolios by security type, manager totals, maturity range, and maturity detail. The new investments were discussed in relation to the time frame of maturity being set up to spread investment turnovers out more evenly.

Haynes asked Leonhart if anything stood out to her.

Leonhart responded that a lot of items were called early so there was more money invested at the time of the last meeting. There were at least two items of over one million called that weren't due until 2021.

Leonhart talked about one firm no longer listed, Baird, because it had matured.

Haynes asked if there were any questions about the investment report, which there were none.

MOTIONED by, Brace SECOND by, Hadley to accept the 2nd Quarter Investment Report (October 2019 – December 2019) AYE: Henry, Haynes, Magness. NAY: None. **MOTION CARRIED.**

4. Unfinished Business and General Orders:

Haynes wanted to discuss the items that were called early.

Leonhart asked if the committee had any input related to terms or rates.

Leonhart discussed the investment schedule that is used to help make decisions on investing funds. At the time, there was \$1.9 million available to reinvest.

Haynes asked how many items were called.

Leonhart responded that there were two items called early

Haynes asked if we knew what the terms were on the investments

Leonhart responded that they were long-term investments

Haynes' opinion was that we reinvest the funds to mature within a similar time frame that they would have originally matured

Henry asked if the investments were solely based on cash needs and asked for it to be explained as to why certain bonds are called early

Leonhart responded that her understanding is that banks will re-evaluate their investments and look for potentially better interest rates so the bond will be called

Brace stated that guidance is level for the year 2020 because that is the typical trend during an election year

Brace and Henry agree that it would be better to go out as long as allowed by the policy. The only downside would be if rates rise during that time.

Haynes thanked everyone for the insight and said it will all be taken into consideration for reinvesting the funds

5. Adjournment:

There being no other business, Haynes asked for a motion to adjourn.

MOTIONED by, Magness SECOND by, Hadley to adjourn. AYE: Haynes, Brace, Henry.
NAY: None. **MOTION CARRIED.**

Meeting adjourned at 10:27 a.m.