

**MINUTES**  
**Investment Committee Regular Meeting**  
**July 29, 2020 – Wednesday – 10:00 A.M.**  
**Teleconference**

Roll Call:

Members Present: Bart Hadley, Assistant City Manager  
Kara Haynes Finance Director  
Brian Henry, Senior Vice President LNB  
Mark Brace, President BancFirst  
Julie Magness, Budgeting & Accounting Supervisor

Members Absent: Jay Burk, Councilman

Others Present: Kaitlin Nunley, Recording Secretary  
Madison Leonhart, Accountant

1. Call to Order/Establish Quorum

Haynes called the meeting to order at 10:02 a.m. and a quorum was established. Notice of meeting and agenda were posted on the City of Lawton website and the City Hall notice board as required by law.

2. Consider receiving the February 3, 2020 2<sup>nd</sup> Quarter Investment Committee meeting minutes and stating any necessary corrections.

- No 3<sup>rd</sup> Quarter meeting minutes due to Covid-19 causing meeting cancellations

**MOTIONED by, Henry SECOND by, Brace** to receive the minutes of the February 3, 2020 2<sup>nd</sup> quarter meeting. AYE: Hadley, Haynes, Magness. NAY: None. **MOTION CARRIED.**

3. Business

- Consider receiving the 3<sup>rd</sup> and 4<sup>th</sup> Quarter Investment Report (January 2020 – March 2020 and April 2020 – June 2020)

Leonhart focused on presenting the 3<sup>rd</sup> and 4<sup>th</sup> Quarter investment portfolios by

security type, manager totals, maturity range, and maturity detail.

Haynes asked if all reinvested funds were within the 3-year timeline, per policy.

Leonhart responded that they are.

Haynes asked if anything else stood out with the investments in the past six months.

Leonhart responded that there were a few bonds matured, but the funds have not been reinvested yet in hopes interest rates would improve. She stated that rates under five years are 0.5% or lower right now.

Haynes stated that, unless the rest of the committee disagreed, the best option would be to leave the funds sitting in the bank or invest in a money market.

Leonhart stated that the funds were invested into a money market because the rates were better than current bank rate.

Henry asked if the bank rate was 0.2%.

Leonhart verified that it was.

Haynes asked if there were any other questions for Leonhart regarding the investment reports.

There were none.

**MOTIONED by, Hadley SECOND by, Henry** to accept the 3<sup>rd</sup> and 4<sup>th</sup> Quarter Investment Reports (January 2020 – March 2020 and April 2020 – June 2020) AYE: Brace, Haynes, Magness. NAY: None. **MOTION CARRIED.**

#### 4. Unfinished Business and General Orders:

- CIP Discussion

Henry asked, in reference to the CIP passing, if there were any forecasts about how the 2019 CIP funds will affect investments.

Haynes responded that she does have documents of what was planned for through Bank of Oklahoma, but she was not sure if it was broken down to that level. She stated that she will make a note to look further into it.

Hadley commented that it would be good to find out more for the purpose of planning for future investments.

Brace asked that, in the next meeting, the committee discuss parameters and objectives on earnings because interest rates will not be improving over the next year.

Hadley asked if that was an item worthy enough to call a special meeting rather than waiting another quarter.

Henry mentioned that there is an amount of ~\$750,000 being called before the next quarterly meeting.

Brace asked how that amount would normally be invested.

Leonhart responded that the team looks at what would be needed from the funds to determine how much should be reinvested and for how long.

Leonhart believes the reserve fund will be open to be reinvested and will have to check on the meter deposit fund.

Hadley responded he was confident the meter deposit fund could be reinvested as well.

Leonhart agreed with Hadley and offered to get rates for the special meeting to be held.

Brace and Hadley agreed that would be the best course of action.

Leonhart asked if everyone agreed to reinvest funds for another three years.

Hadley responded that, since rates will remain low for the next year, the investments should potentially be shorter so that funds can be reinvested in a year at a better rate rather than waiting three full years to have the chance to get a better rate.

Brace agreed that was a valid point but investing longer may be a better option to hold the current rate in place. If rates spike, the City could pay the penalty and reinvest that money with the better rates.

Henry agreed with that statement.

Everyone discussed a good date and time to hold a special meeting for further discussion on CIP funds as well as reinvesting matured funds – once in agreement, Haynes asked if there were any more items to discuss.

## 5. Adjournment:

There being no other business, Haynes asked for a motion to adjourn.

**MOTIONED by, Hadley SECOND by, Henry** to adjourn. AYE: Haynes, Brace, Magness.  
NAY: None. **MOTION CARRIED.**

Meeting adjourned at 10:37 a.m.