

Lawton Public Library 3D PRINTER & LASER CUTTER USE POLICY

The library's 3D printer is available to the public to make three-dimensional objects using polylactide (PLA) filament. The library's Glowforge is available to the public to use as a CNC laser cutter engraver.

Library staff strives to provide equitable use of the equipment in a timely manner. The printing/cutting of objects will be allowed when employees are available. A waiting list may be implemented. Staff may use discretion in the order of jobs based on time, filament color, material, and other factors. Library jobs take precedence over public jobs. Completion times cannot be predicted nor guaranteed, but employees will notify individuals when jobs are completed.

Restrictions

The Library's 3D printer & laser cutter may be used only for lawful purposes. The public will not be permitted to use equipment to create material that is:

- Prohibited by local, state, or federal law.
- A threat to the well-being of others (such an item that could violate the terms of the manufacturer's agreement.)
- Obscene or inappropriate for the library environment.
- In violation of another's intellectual property rights. By submitting content, the individual agrees to assume all responsibility for, and shall hold the Library harmless in, all matters related to patent, trademark or copyright violations.
- Any object requiring more than 1 business day to 3D print may be cancelled.
- Any object requiring more than 2 hours to laser cut may be cancelled.

The Library reserves the right to approve or refuse any 3D print or laser cutting request.

Costs

The 3D cost is based on the weight of the completed object. This includes rafts and supports.

- Small objects less than 25 grams: \$3.00
- Medium objects 25 to 49 grams: \$5.00
- Large objects 50 to 75 grams: \$10.00
- XL objects over 75 grams: \$0.15 per gram

The laser cutter is free to use. The wood and/or acrylic material costs are the responsibility of the requester.

Payment is due when the item is picked up. There are no refunds. Prices may be adjusted at the discretion of library staff.

Completed Projects

Items printed or cut that are not picked up within 7 days will become property of the Library. The Library is not responsible for any damage, loss, or security of data arising from the use of its computers or network, nor for the functionality or quality of content produced on the equipment.