



# McMahon Memorial Auditorium

801 NW Ferris Ave  
PO Box 522  
Lawton, OK 73502  
580-581-3472  
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**Agenda**  
**Regular Monthly Meeting**  
**McMahon Auditorium Authority**  
**November 12, 2020 – 4:00 p.m.**  
**McMahon Auditorium Lobby**

Allen Jolly  
Chair

Max Sasseen  
Vice-Chair

Teresa Pendergraft  
Secretary/Treasurer

Mike Jones  
Burl Ragland  
Audy R. Snodgrass  
Dory Thomas  
David Torbert  
Billie A. Whipp

Billie A. Whipp  
Interim Director, Parks  
& Recreation  
Department

Andrea Morman  
Auditorium Coordinator

Michael Leal  
Arts Coordinator

## **CALL TO ORDER / ROLL CALL**

**CONSENT AGENDA:** The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes of October 8 meeting.
2. Consider accepting the October bank register reports.

## **CHAIR'S REPORT**

3. Resignation Notice
4. Strategic Planning meeting update
5. Review of rental rates
6. Consider creating a repair/maintenance fund

## **TREASURER'S REPORT**

7. 501c3 Update
8. CPA's Financial Reports

## **COMMITTEE REPORTS**

9. Stage Lighting Project
10. HVAC / Building renovation Update
11. 2011 Project List

## **STAFF REPORTS**

12. Review Event Calendar
13. Staff Updates

## **BUSINESS ITEMS**

14. Consider giving Administrator and Auditorium Coordinator permission to act on behalf of the Authority (see attached)

## **OLD BUSINESS**

## **NEW BUSINESS**

## **ANNOUNCEMENTS**

## **ADJOURNMENT**

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

**Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!**