

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
June 20, 2019
City Hall – Public Mtg Rm #3
212 SW 9th Street
1:30 P.M.

The meeting was called to order by Chairman Britt Hubbard at 1:34 p.m.

1. ROLL CALL

MEMBERS PRESENT:

| | |
|------------------------------------|-----------------------------|
| James Bearbow, Streets | Britt Hubbard, SSC/SSTD |
| Jim Bonnarens, P&R | Roy Rodrick, Animal Welfare |
| Candy Brown, Safety & Risk Officer | Chew Allen, WWM/WWC |
| Don Schaefer, Electronics | Lyna Neal, WWTP |
| Justin Pitts, SWD | Marlon Johnson, SWC |
| Matt Caldwell, SWC | Wade Lewis, MPWTP |
| Kelli Alvarado, Community Services | |

MEMBERS ABSENT:

Ricky Botts, WD**
Lindsay Tate, Police Tech*
George Farris, Drainage**
George Kroboth, SEWTP*
Marlon Johnson, SWC *

*excused ** unexcused

OTHERS PRESENT:

Shari Rodrick, Admin. Asst. HR

2. MINUTES

A. Approval of minutes of April 18, 2019 meeting
Motion by: Lyna Neal Second by: Roy Rodrick
Ayes: All Nays: None Motion Carried.

3. OLD BUSINESS

None

4. *NEW BUSINESS*

A. Heat Related Illnesses

Wade gave handouts of Heat Exhaustion and discussed the handouts. Wade talked about the importance of knowing signs of heat exhaustion and how to treat them. Wade also let everyone know of an app on your phone called OSHA-Heat Index. On that app it gives signs of heat exhaustion and has pictures you can print to hang in your restrooms that shows the color of your urine to see if you are hydrated and overheated.

Britt also reminded everyone that there are sheets in their Safety Rep that discusses Heat Exhaustion.

5. *COMMUNICATION/DISCUSSION:*

- A. Britt wanted to make everyone aware that there could be changes in a position either Safety Sensitive or High Risk. Safety Sensitive positions will employees that hold a CDL, operate heavy equipment, etc. High Risk will be employees that may be exposed to chemicals or be out in the work field and not in an office setting.

There was discussion on employees taking prescription and OTC medications. Employees are required to notify their Supervisor if they are taking any kind of medication which would impair their ability to do their job. It is the Supervisors decision on whether to let the employee work or not.

Lyna let everyone know that Green Guard has AED's for sale under \$1000.00, if a department would want to purchase one.

Candy told everyone to please check their extinguishers and there expiration dates. Also, discuss with their co-workers about smoking on City of Lawton grounds. Candy also said that the Department of Labor will doing a revisit, but not sure when. Candy asked if there was any storm damage to City property, please report to her.

6. *ADJOURNMENT*

- A. Motion to adjourn the meeting by: Don Schaefer Second by: Wade Lewis
Ayes: All Nays: None
Meeting was adjourned at 2:19 pm