

MINUTES
 General Employee Injury Review Board
 Thursday, December 19, 2019
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:36 am.

1. Roll Call

Michael Hawkins, Chairman
 Wade Lewis, Acting Vice Safety Rep
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Matt Caldwell, Safety Rep
 Richard Botts, Safety Rep
 Sir Allen, Safety Rep
 Melissa Clements, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of October 24, 2019.

Motion to approve minutes by Candy Brown with a second by Mike Hawkins.

AYES: All NAYS: None Motion carried.

3. Old Business:

- A. Curtis Hamilton, Building Maintenance (8/23/19) Final – no action
- B. Ramon Ortega, Streets (9/23/19) Final – no action

4. New Business:

A. Michael Glaze-Lyle, Landscape Maintenance (10/24/19)

Mr. Glaze Lyle was not present. Safety Rep Shotts was not present.

Item tabled until employee and/or safety representative can be present.

Motion was made by Brown with a second by Hawkins to table. AYES: All NAYS: None, Motion carried.

B. David Martin, Solid Waste Collection (11/6/19)

Mr. Martin was present. Safety Rep Caldwell was also present.

Hawkins introduced Martin to the board. Martin stated he heard a strange noise, so he went back to check the blade. The next thing he knew he was struck in the foot (with a needle).

Brown asked what type of shoes he was wearing. He stated he was wearing steel toe boots, but the needle went through right below the steel toe.

Hawkins asked if the needle fell out of the truck. Martin stated it did.

Caldwell stated Martin did nothing wrong, he was just inspecting the blade. All agreed.

Motion was made by Brown with a second by Hawkins to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

C. Dusty Wilkey, Water Distribution (11/16/19)

Mr. Wilkey was present. Safety Rep Botts was also present.

Hawkins made introductions. Wilkey stated he was in the hole when the wall fell and hit the back of his leg. He stated he was in about a six-foot hole.

Brown asked if he was in a box, he stated he was not. Lewis stated the pictures looked dark and asked if he was working at night. Wilkey stated it was after 5 pm. Wilkey stated the pictures were after the wall fell.

Hawkins asked what depth requires a box. Brown stated that a four-foot hole requires a box. Wilkey stated they couldn't get the proper equipment on site for a box, because the excavator was what they had available and it doesn't lift a box very high.

Botts stated that a rule of thumb is if it's deeper than three feet to have, ideally, a three-foot wall. Brown stated she felt like a box should've been used. All agreed.

Motion was made by Brown with a second by Hawkins to rule this as preventable with two (2) points assessed. AYES: All NAYS: None, Motion carried.

D. William Medders, Equipment Maintenance (11/7/19)

Mr. Medders was not present. Safety Rep Lovingier was not present.

Item tabled until employee and/or safety representative can be present.

Motion was made by Brown with a second by Hawkins to table. AYES: All NAYS: None, Motion carried.

E. Gabriel Goodson, Wastewater Maintenance (11/1/19)

Mr. Goodson was present. Safety Rep Allen was also present.

Hawkins made introductions. Goodson stated he was using a skid steer picking up dirt, to place in the dump truck, when a rock fell out of the bucket and hit him.

Lewis asked if the skid steer was typically used. Goodson and Allen both stated it is not typically used. Allen stated that due to the easement and the 10-wheeler truck, the skid steer was provided to be used.

All agreed he was doing the job with the equipment provided.

Motion was made by Brown with a second by Hawkins to rule as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

F. Ruben Brown, Sewer System Construction (11/21/19)

Mr. Brown was not present. Safety Rep Allen was present.

Allen stated that Brown and others (city employee and temp employee) were unloading a 20-foot hose when the hose whipped around, the female end slipped off and hit his foot just off the steel toe portion.

Brown asked if precautions were taken. Allen stated PPE was being worn and he wasn't doing it alone. Lewis added that those hoses can spring.

Motion was made by Brown with a second by Lewis to rule as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion:

7. Adjournment:

Motion by Brown with second by Hawkins to adjourn the meeting at 10:13 a.m.