

**LAWTON PUBLIC LIBRARY BOARD MEETING**  
**Wednesday, January 3, 2018**

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The Lawton Public Library Board met at 4:00 pm in the board room at the Main Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:05 pm by Patty Neuwirth, Chair.

ROLL CALL: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair (Absent); Frantzie Couch, Member; Eunice Edison, Member (Absent); Tom Rine, Member; Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Sharon Thompson, Administrative Assistant III; N/A, City Council Liaison (Absent); Bart Hadley, Assistant City Manager (Absent).

A motion was made to approve the Library Board Minutes for the November 8, 2017 meeting as presented. (Couch/Rine).

No Customer Comments.

The Financial Report was given. Kristin mentioned that employees will receive a 2% cost of living raise around the last of January or first of February. She also said that we may be looking at a 5% cut in the current budget.

The Director's Report was given. Kristin reported on Boilers and problems with the remote access to the HVAC system, Internet and Network issues at the Branch, library holds & auto-calling. No vote needed.

The Friends of the Library report was given.

- Jenny reported that the next Friends' meeting is January 22 at 12 noon with guest speaker Yvonne Johnson.
- Kristin said that the fundraiser donations have been coming in strong.
- Kristin reported that a traveling exhibit on Finance will be displayed soon, and this will tie along with several Finance programs that the library will be sponsoring.
- Frantzie said that Soulful Story is February 22<sup>nd</sup> and the topic is the Tulsa Race Riots of 1921.

No SWOGS report at this time, but will be sent to board members soon.

We have one City Council Agenda Item at this time for the approval of State Aid money. Another agenda item thru Fidelity is on hold because of contract issues for Internet at the Branch Library.

Unfinished Business: None

New Business:

- The Board ByLaws were discussed and revised as follows: Article II, Section 1. Add "and may be renewed". Article III, Section 1. Take out "at its annual meeting" and replace with "annually". Delete Section 3 and re-number Section "4", "5", & "6" to "3", "4", & "5". Change Adopted date on first page from January 10 to January 3, 2018. Motion made by Couch to approve changes and 2<sup>nd</sup>. by Rine. Board approved.
- Library Card policy was discussed. No vote taken.
- State Aid information update. No vote needed.

No Comments. Meeting adjourned at 5:05 pm.  
Sharon Thompson, Administrative Assistant