

LAWTON PUBLIC LIBRARY BOARD MEETING
Wednesday, April 4, 2018

The Lawton Public Library Board met at 4:00 pm in the board room at the Main Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

ROLL CALL: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Eunice Edison, Member (Absent); Tom Rine, Member (Absent); Jenny Breeden, Friends Representative (Absent); Kristin Herr, Library Director; Sharon Thompson, Administrative Assistant; Randy Warren, City Council Liaison; Bart Hadley, Assistant City Manager (Absent).

A motion was made to approve the Library Board Minutes for the March 7, 2018 meeting as presented. (Couch/Kremmer).

No Customer Comments.

The Financial Report was given. A transfer of some funds will be added to Supplies to pay for carpet cleaning supplies.

The Director's Report was given and Kristin reported on a new area in the library for a Comanche County Collection section, training opportunities for library staff, two personnel changes for Interlibrary Loan and a part time Administrative Assistant, and two Platt College work study workers that the library received. No vote needed.

Friends of the Library report:

- Frantzie said that posters and handouts are finished for Chautauqua and can be distributed around town.
- The trailers are ready to load for the Book Sale, the posters are hung, water is on, and 700 boxes of books are ready to be moved. Kristin has the sign-up sheet for workers.

Family History/SWOGS report was noted in the Board packet. No vote needed.

No City Council Agenda Items for the library to report at this time.

Unfinished Business: No vote needed on these items.

- Kristin & Sharon met with the City Manager, Assistant City Manager, and Finance to discuss the FY18-19 Budget. No significant changes were made at that time, but, all Director's were directed this week to find a 1% cut in the new budget and submit it to the City Manager.
- No updates to be reported at this time on the Restroom upgrades.
- Some of the floor grates that are bent are going to be replaced.

New Business: Board Appointments for Frantzie and Eunice are due to be renewed or replaced. Frantzie has asked to be renewed another term. Kristin will call Eunice to see if she wants to renew her term.

Comments: None

Meeting adjourned at 4:40 pm.

Sharon Thompson, Administrative Assistant