

LAWTON PUBLIC LIBRARY BOARD MEETING
Wednesday, November 7, 2018

The Lawton Public Library Board met at 4:00 pm in the board room at the Main Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

ROLL CALL: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member (Absent); Ellouise Love, Member; Tom Rine, Member (Absent); Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Sharon Thompson, Administrative Assistant; Randy Warren, City Council Liaison; Bart Hadley, Assistant City Manager.

A motion was made to approve the Library Board Minutes for the October 3, 2018 meeting as presented. (Kremmer/Love).

Customer Comments: No customer comments given.

The Financial Report was given.

The Director's Report was given and Kristin reported on having a Janitor in the afternoons & evenings, personnel changes, Circulation staff & upcoming Alice and Wonderland tea party on November 12.

The Friends of the Library report was given and it was mentioned that the meeting was small in attendance. Also, the Annual Fund Drive is underway.

Family History/SWOGS report was given in board packet.

City Council Agenda Items: Randy Warren said they are still working on IT problems.

Unfinished Business: Kristin gave updates on several projects in the library including –

- installation of the snack machine and the new ATM machine
- Installation of 16 security cameras.
- quote received for new blinds in the meeting rooms.
- Guernsey Contract for the renovation of the restroom has been signed by the City. Contract is being mailed to Guernsey for their signatures. No vote needed.

New Business: Kristin discussed Phase #1 of the Joint Use Desk and said that the large desks have been moved but electricity is needed so the computers can be moved. Phase #2 is to build a Board room and a Director's office. No vote needed.

Comments: No Library Board meeting in December.

Meeting adjourned at 4:40 pm.

Sharon Thompson, Administrative Assistant III