

Lawton Public Library Board Meeting

Wednesday August 7, 2019

The Lawton Public Library met at 4:00 pm in Room #2 at the Main Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:05 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Tom Rine, Member (Absent); Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison (Absent); Bart Hadley, Assistant City Manager (Absent).

A motion was made to approve the Library Board Minutes for the June 5, 2019 meeting as presented. (Couch/Kremmer)

Customer Comments: Customer Comments were emailed prior to the Board members. There was no further discussion.

The Financial Report was given with a presentation of the past fiscal year's expenditures and the fiscal report for the past month.

The Director's report for the past two months was given. Kristin discussed the end of the Summer Reading Program and the upcoming library programs in fall. The 2018-2019 Incident Report List was reviewed.

The Friends of the Library report was given. Jenny described the last Friends' Meeting with the State Librarian as the guest speaker. There was no other news to report.

Family History/SWOGS: Two reports from Amber Follett, the genealogy librarian, were presented to the board.

City Council Agenda Items: The Board discussed the City Council meeting about the CIP on August 7, 2019.

Unfinished Business: The approval of plans and authorization of bidding on the remodel of the Library bathrooms goes to City Council on August 13, 2019.

New Business:

1. The Library had a vinyl displaying the business hours installed on the glass at the entrance of the building.
2. The Board received bookmarks presenting local legends and there was a discussion about them. These bookmarks will act as marketing for the Family History Room. In addition, Amber Follett and Stephanie Shrock, library employees, visited the Stephen County Memory Lab in Duncan.
3. Various pending grants library were discussed. The final report for the former Health Literacy Grant has been filed. The Library has received verbal confirmation that the next Healthy Literacy Grant has been funded with plans for a StoryWalk as its intended use.

The Library has also applied for a Citizenship Grant that will be used to create a citizenship corner and to fund ESL classes. Work has begun on applying for another grant for digitization.

4. Statistics were given for the past fiscal year. Database usage is up, but book checkouts are slightly down.
5. The Board received the FY18 At-A-Glance handout. These statistics show the Library is stable in most regards. However, the amount of e-books available at the library greatly expanded with the acquiring of the new platform, Hoopla.
6. Kristin described the numerous upcoming classes and programs available at the Library. The recent Harry Potter Trivia event was defined as a success with over 50 participants.
7. The Annual Report was offered for the Board to read if they desired.

Comments from the Floor: Jenny brought forth a question from a citizen about people camping on library property. The man in question is not on library property and is a less fortunate member of society.

Meeting Adjourned at 4:50 pm.

Megan Stockton, Administrative Assistant III