

Lawton Public Library Board Meeting

Wednesday March 4, 2020

The Lawton Public Library Board met at 4:00 pm in the Family History Room at the Main Library.

Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:15 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair (Absent); Frantzie Couch, Member; Ellouise Love, Member; Tom Rine, Member; Jenny Breeden, Friends Representative (Absent); Kristin Herr, Library Director; Kathy Hines, Deputy Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison (Absent), Bart Hadley, Deputy City Manager (Left at 4:45 pm)

A motion was made to approve the Library Board minutes for the February 12, 2020 meeting as presented. (Couch/Rine)

The customer comments were presented to the Board. The main topic of interest was the rude drawing on one of the comments.

The Financial Report was given. Kristin was unable to print out the financials for the members, but affirmed that the financials are right where they are supposed to be. She stated that more transferring was likely in the future. She stated that the Library budget presentation occurred that morning and went well.

The Library Director's Report was given. Kristin explained that numerous staff members have taken part in promoting events at the Library on the radio and television. KSWO is asking for once a month appearances. The radio station Magic 95 is requesting once a month appearances as well. The radio station KLAW has also been very involved in promoting Library events. Frantzie stated that the Lawton Constitution is also giving the Library much more attention. Kristin reported on the port-a-potty situation as well. Kristin reported that all the Storywalk posts are in the ground and in conjunction, Kristin discussed the Health Bingo Challenge. She stated that a school came by to pick up copies of bingo cards and even Jack Hanna, the Parks and Recreation Director, is taking part. Kristin discussed the need for a new printer for the public computers. Lastly, Kristin reported that Tanya Organ, the Library Youth Coordinator, has been certified as a group fitness instructor.

The Friends of the Library report was given by Frantzie. She stated that the next meeting would take place in the banquet room at City Hall on April 27. Dr. Ed Legako will be the guest speaker for the meeting.

There was nothing to report for Family History/SWOGS.

City Council Agenda Items:

- Bart discussed the budget and stated that all departments had presented their budgets. Next, they will review the entire budget.
- The Library has received a slight increase in the budget, but that may change.
- Bart answered some Board members' questions about the Public Safety Building. He stated that the current thought is that it will open in July.
- Bart discussed the upcoming performance management study that will take place in the City.

Unfinished Business:

- Kristin reported on the renovation project updates. She stated that they are still trying to figure out the water line's placement.
- Kristin also told the Board how the renovation is almost done with demolition and that the contractor has said he is ahead of schedule.

New Business:

- There was further discussion of the Library budget including a possible increase in the book budget.
- Kristin discussed the personnel changes that had occurred at the Library. Kristin stated that one part time worker resigned, but she is looking to post for positions soon.

Comments for the Floor:

- Patty told the Board of the upcoming art auction at the Leslie Powell Gallery.
- Ellouise asked for confirmation that the Library looking to get a notary. Kristin explained that it was indeed part of the Library's strategic plan to do so.

The meeting was adjourned at 4:59 pm. /Megan Stockton, Administrative Assistant III