

Lawton Public Library Board Meeting

Wednesday August 5, 2020

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:00 pm by Patty Neuwrith, Chair.

Roll Call: Patty Neuwrith, Chair; Sue Kremmer, Vice Chair; Frantize Couch, Member; Ellouise Love, Member; Tom Rine, Member; Jenny Breeden, Friends Representative (Absent); Kristin Herr, Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison; Richard Rogalski, Deputy City Manager (Arrived at 4:15 pm)

A motion was made to approve the Library Board minutes for the June 3, 2020 meeting as presented. (Couch/Kremmer)

Customer Comments were included in the Director's Report, but there was no discussion.

The Financial Report was given. Kristin reported that the Library saved the City around \$85,000.00 last fiscal year. She also reported that the library spent \$59,000.00 in grant money last year. The Library received a smaller budget from the City this year including book money. Tom asked about the decrease in part time salaries and Kristin explained that it was due to the changing of some part time positions to full time. Kristin also explained that there is no wiggle room for extra part time hours.

The Library Director's Report was given. The list of incidents for the past six months was presented to the Board. Kristin related what happenings had occurred since the last Board meeting. This included the online Summer Reading Program, the finishing of the renovation, the improvement of the security system, several virtual programs, the Friends of the Library book sale, the installation of a new book drop at the Branch library, and several newly opened positions.

The Friends of the Library Report was given. Patty reported that the Friends' book sale made around 10,500.00 dollars. The Friends have approved paying for a mural to be painted on the storage building. There was a discussion of what all was needed in order to move forward with the mural.

There was nothing to report for SWOGS/Family History.

City Council Agenda Items:

- Randy reported that the sales tax for the city appears to be okay.
- The City will go back and reassess the budget between October and December.
- A masterplan for the parks is in the works.

Unfinished Business:

- Kristin reported on the renovation project and its completion.
 - The Board meeting was the first meeting held in the new meeting rooms.
 - The meeting rooms will not be open to the public until installation of public items is completed.
 - There are still some issues to work through, including locks and water pressure.
 - Numerous logistics will still need to be figured, including the closet space.
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- Kristin reiterated to Randy and Richard that the library received no book money in this year's budget.
- Kristin reported that several personnel changes have occurred.
 - Numerous employees have left within the last six months.
 - Recently, the Library IT employee left for a job in the IT department in the City.
 - This position will be interviewed for starting next week.
 - There are two other open positions that will be posted soon as well.
- Kristin summarized the various grants for which the Library is applying or has applied.
 - The Library applied for another Citizenship Grant.
 - The Library applied for another Health Literacy Grant.
 - The Library was awarded another Adult Literacy Grant.
 - The Library was awarded an ODL CARES PPE Grant.
 - The Library was awarded an ODL CARES Digital Inclusion Grant.
 - The Library was awarded a Google Libraries Lead Grant.
 - The Friends of the Library applied for a grant from the Lawton Community Foundation.
 - The Library is going to apply for the Oklahoma Heritage Preservation Grant again this year.
- The new Circulation Policy was presented to the Board for a vote. It was approved unanimously. (Rine/Couch)
- Kristin explained the Baby Come Back program.
 - The program is a way to bring customers back into the library and resolve any fines they may have.

New Business:

- Kristin stated that she would give the Board a tour of the renovation once the meeting concluded.

Comments from the Floor:

- Sue complimented the Genealogy Librarian, Amber Follett, for all the help she received.

The meeting was adjourned at 4:46 pm. /Megan Stockton, Administrative Assistant III