



Office of the City Manager

City Manager Michael Cleghorn

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September 11, 2020

Team Lawton,

I want to thank you for your continued efforts in providing the highest quality services to the citizens of Lawton. As the COVID-19 pandemic continues to impact our community, your dedication has not wavered, and your service has remained steadfast. I cannot praise you enough for your tireless efforts during one of the most trying times I have seen in my lifetime.

The Council recently approved the first of two budget amendments that allowed the City to restore many of our capital outlay programs. In addition to restoring the remainder of the rolling stock funding, drainage maintenance, the general fund, and sewer rehab were also funded for additional purchases. Also, the Council approved the use of COVID-19 reimbursement funds to increase our reserve funds and to purchase additional and much-needed goods and services for a variety of City departments and functions.

The 2020 "PROPEL" CIP, which went into effect in April 2020, set a new course for our staff and our citizens. Our citizens took the unprecedented step of dedicating more than \$200 million for capital improvements and strategic planning. The citizens and elected officials have done their part, and it is now up to us to develop a plan that will show our citizens how we intend to use the precious resources in which they have entrusted us. The management team and our department heads have begun to craft a roadmap for our Capital Improvement Plan (CIP) that will span multiple years and layout the recommendations of what projects will be done and when they will be done. This process will allow us to address the expectations of our citizens, the Council, and their desired improvements throughout the City.

Through your efforts, you have accomplished many great things this past year. Those accomplishments include renovations to Lawton Public Library, substantial progress on the Public Safety Facility, reconstruction of SW 52nd and SE 45th Streets, the completion of Fire Station 2, rehabilitation of the City Hall roof, and the publishing of the 2045 Lawton Metropolitan Transportation Plan. Other significant projects this past fiscal year included the 17th Street overlay, median work for Gore Boulevard, Sheridan Road, and East Rogers Lane. Our Electronics Division has completed twelve signal upgrades, making our citizens commute more efficient and pleasant. The Public Works Department has achieved nearly \$1 million worth of in-house asphalt and concrete work, maintenance, and upgrades to our city streets. Our IT department, along with our Police Department, rolled our Mobile Data Terminals, Body Cams, and are currently in the process of training on the Brazos e-ticket machine. This handheld device will not only reduce traffic stop times but increase officer safety, all while increasing operational efficiency and use of time.

The Tyler "Munis" software implementation is well underway. Like the true professionals you are, you have tackled the challenge to move us further and faster than most assumed was possible. But that's not all; we are continuing the journey to transform the way we work and communicate. Upgrades to Microsoft Office 365 and remote desktop are improving security and operational efficiency. The transformation continues; very soon, we will fundamentally change the way we

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process payroll using electronic timekeeping.

Soon we will have the results of the Novak management, operations, staffing, and efficiency study that will continue to guide our transformation into the most responsive, efficient, and transparent City in Oklahoma. You are the impetus for this rapid conversion; you have embraced the changes necessary for us to accelerate our transformation. Your hard work and dedication continue to make Lawton the "Pride of the Southwest" and moves us closer to the goal of the most transparent and efficient City in Oklahoma.

Keep up the great work, and remember to practice social distancing, wear a mask, and wash your hands.

You are appreciated.

V/R,



Michael Cleghorn
City Manager
City of Lawton