

Lawton Public Library Board Meeting

Wednesday October 7, 2020

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Tom Rine, Member; Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison; Richard Rogalski, Deputy City Manager

A motion was made to approve the Library Board minutes for the September 2, 2020 meeting as presented. (Couch/Kremmer)

Kristin announced Daniel Phelps as the new Library Technology Specialist to the Board. She explained what Daniel's job is and what plans the Library has for him. Daniel introduced himself to the Board and the Board stated who they were as well.

No customer comments were presented.

The Financial Report was given. The City recently provided the Library with \$50,000.00 as book money. With this money, the Library was able to undo the cancelations of some databases. Kristin reported that she had a budget meeting with the City in an attempt to receive more money for the Library's other accounts. Frantzie questioned about the State Aid money. Kristin stated that the dispersal of the State Aid money is not decided until December and the money is not awarded until January.

The Library Director's Report was given. Kristin described the ongoing cross training for staff. She stated that while there once was a clear divide between Circulation and Reference, that is gone. Therefore, the staff have been training each other on the different duties. Kristin announced a new AARP worker began on Monday October 5th. She also stated that no viable candidate for the Deputy Library Director have applied.

The Friends of the Library Report was given. Jenny announced that the next Friends' meeting was taking place soon. Patty explained the current status of the Library mural. The mural was approved by LETA, but denied by LURA. Patty and Jenny informed the Board that they would be going to the Board of Adjustments on Friday October 9th to reconsider the denial. Richard explained the denial.

There was nothing to report for SWOGS/Family History.

City Council Agenda Items:

- Randy stated that Council was looking forward to seeing the new budget presented by the City and Richard stated that he believed it may be taken to Council November.

- Randy explained that the Council and City were incredibly busy with several projects. This included a small discussion of the status of the Public Safety Building.
- There was a discussion of the status of FISTA in the City.

Unfinished Business:

- Project Updates:
 - Kristin stated that the renovation is basically done and Pever will just need to receive his final payment.
 - The as-builts were delivered to the Library by the contractor.
 - The A/V updates are almost complete.
 - Kristin said that she was trying to get a quote from an electrician to take care of some of the remaining problems, such as the replacement of the paper towels dispensers with hand dryers.
 - Kristin is working with other members of the City to make the Library more ADA compliant and accessible.
 - Kristin discussed the issues with the HVAC system in the meeting rooms.
- Kristin gave a status update of the various grants.
 - The Board gave their recommendation to submit the Heritage Grant project proposal.
 - Kristin handed out a paper detailing the status of all the current grants.

New Business:

- Kristin distributed a picture of the new proposed sign for the front of the building.
 - Patty stated that the Friends would make the decision of whether to fund it or not at the next Friends' meeting.
 - Richard gave his approval to move forward with the sign.
- Kristin asked the Board for their opinion of usage of the meeting room.
 - All agreed that it would be best to not open the rooms to public use during the pandemic.
- The Summer Reading statistics were presented to the Board.
 - The numbers were much lower this year, but Kristin explained that this was likely due to the pandemic.

Comments:

There was a small discussion of the usage of masks and the upcoming Council decision in regards to them.

The meeting was adjourned at 4:54 pm /Megan Stockton, Administrative Assistant III