

## **Lawton Public Library Board Meeting**

**Wednesday April 8, 2021**

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma Law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Tom Rine, Member; Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison; Richard Rogalski, Deputy City Manager (Absent)

A motion was made to approve the Library Board minutes for the March 3, 2021 meeting as presented. (Couch/Kremmer)

Two customer comments were presented. Both comments were positive feedback about the Library and the employees.

The Financial Report was given. Kristin explained that the City is implementing a new accounting system. Kristin presented the current Library financials and stated that they are right on target for the remainder of the fiscal year. Kristin reported that all requisitions for the remainder of the fiscal year must be started by May 1<sup>st</sup>. Kristin spoke about the numerous grants the Library received this year.

The Library Director's Report was given. Kristin communicated the various changes and new things that were taking place at the Library. The City is instituting numerous technology changes. The Library will soon have more activities than what has taken place since the beginning of the Pandemic. The busy tax season is coming to a close soon. The Digital Memory Center is getting up and running. Finally, the new computer lab software should be implanted soon.

The Friends of the Library Report was given. Patty stated that work on the mural will begin April 10<sup>th</sup>. Jenny reported that the next General Friends meeting will take place on April 26<sup>th</sup>. Jenny also reminded everyone that the annual book sale is coming up fast and asked for volunteers. Frantzie stated that Chautauqua was going to be virtually live this year.

There was no SWOGS report this year, but Kristin did describe some of the new machines in the Digital Memory Center.

City Council Agenda Items:

- Randy stated that it was budget season for the City. He stated that there was nothing too exciting about this upcoming budget.
- Randy also reminded everyone that the City had moved to once a week trash pickup.

Unfinished Business:

- The Board was given an update on the status of the various grants.

New Business:

- Kristin presented the proposed Library budget for FY22.
- Kristin asked for opinions on the public usage of the meeting rooms in the near future.
- The list of incident reports for the past 6 months was presented to the Board.

Comments from the Floor:

- Kristin reminded the Board that it was National Library Week. She stated that ODL had presented state legislators with pies and spoke with them. She also stated that there was a virtual ODL event on April 9<sup>th</sup> with some state legislators.

The meeting was adjourned at 4:40 pm. /Megan Stockton, Administrative Assistant III