



# OFFICE OF THE CITY ATTORNEY

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## VIA FACSIMILE AND EMAIL

July 1, 2021

Liz George and Associates  
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Re: Open records request dated May 18, 2021

Ms. Harris:

I am writing to respond to your open records request dated May 18, 2021. Please be advised that documents responsive to the request have been placed in a drop box which you may access as follows:

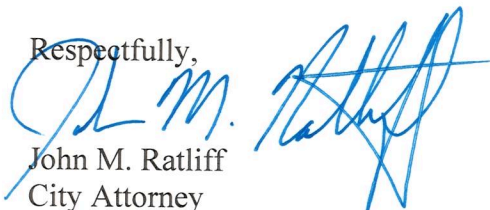
Go to [ftp.lawtonok.gov](ftp://ftp.lawtonok.gov)

This will direct you to Legal FTP (F Drive) where you will see a folder named **Liz George ORR**. Use the following credentials to log in: User: LizGeorge Password: stream9(Away((

Please note the following regarding the records release:

1. The search of the data collected resulted in documents that contained the search terms but were withheld from production.
2. The basis for withholding said documents is that said documents did not meet the definition of "record" as defined in the Oklahoma Open Records Act. Specifically, the documents were not "created by, received by, under the authority of, or coming into the custody, control or possession of public officials, public bodies, or their representatives in connection with the transaction of public business, the expenditure of public funds, or the administering of public property" and were otherwise "nongovernment personal effects" as set forth in 51 O.S. Sec. 24A.3.1 and Sec. 24A.3.1.a.
3. Additionally, documents were also withheld that were otherwise exempt from disclosure, specifically any documents protected by attorney-client privilege.

Respectfully,

  
John M. Ratliff  
City Attorney