

Lawton Public Library Board Meeting

Wednesday October 6, 2021

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law

The meeting was called to order at 4:03 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member (Absent); Tom Rine, Member (Absent); Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison (Arrived 4:17 pm); Richard Rogalski, Deputy City Manager; Lauren Zemaitis, Deputy Library Director

A motion was made to approve the Library Board minutes for the September 1, 2021 meeting as presented. (Kremmer/Couch)

There were no customer comments or correspondence.

The Financial Report was given. Kristin are the cause of headaches for both the Library and the Finance department. Richard questioned the large amount encumbered for utilities and Kristin reminded him that POs can be encumbered for the full year now. During the past meeting there was a question about grant book money. Megan explained the large difference between the original budget and the available budget was due to an error involving putting money into the funds prior to them actually being received.

Lauren Zemaitis, the new Deputy Library Director, introduced herself to the Board. Kristin stated that Lauren had started on September 20th and praised Lauren for the work she had completed so far. The Board members then introduced themselves.

The Library Director's Report was given. Kristin presented the Board a trivia handout about local history for an ongoing Library contest. Kristin explained some of the HVAC issues and the work that is being done to fix them. Kristin stated that Cache is looking into building their own public library. Kristin explained that she has scheduled a meeting with those involved.

The Friends of the Library report was given. Jenny reminded everyone that there was a Friends meeting on October 25th with the administrator for the Life Ready Center as the guest speaker.

No SWOGS report was given.

City Council Agenda Items:

- There was a discussion about the plans for the various buildings throughout the City, such as the old Police Station and the Annex building.
- Richard discussed the requests for ARPA funds and the possible plans for their use.

Unfinished Business:

- The grant report was handed out to the Board.
- Kristin described the upcoming purchase of bike repair stations with the Health Literacy Grant.

New Business:

- The proposed Annual Notice of Meeting was presented to the Board. The Board approved unanimously. (Kremmer/Couch)
- Kristin explained that the Library would be receiving ARPA funds as well. She discussed the use of the funds to finance the changeover to RFID and sound system upgrades in the meeting rooms.
- Kristin reported the various staffing changes to the Board. Tanya Organ's job title changed from Youth Services Librarian to Community Engagement Librarian. One of the part time assistants received a full time job and her job has been posted. Two other full time positions were also posted.

Comments from the Floors:

- Patty questioned if Kristin knew how much the Library would be receiving from the County. Kristin announced that the County was giving the Library \$50,000.00.

The meeting was adjourned at 4:45 pm./ Megan Stockton, Administrative Assistant III