

## **Lawton Public Library Board Meeting**

**Wednesday November 3, 2021**

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law.

The meeting was called to order at 4:02 by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Tom Rine, Member (Absent); Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Lauren Zemaitis, Deputy Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison; Richard Rogalski, Deputy City Manager

A motion was made to approve the Library Board Minutes for the October 6, 2021 meeting as presented. (Couch/Love)

Customer Comments were presented to the Board. Comments from the recent Citizen Academy event at the Library were overwhelmingly positive.

The Financial Report was given. Kristin pointed out that some of the numbers are not correct as some grant purchases have not been reimbursed yet.

The Library Director's Report was given. Kristin informed the Board that three new part-time employees had started or were starting soon. Two other part-time employees were then promoted to full time employees. Kristin reported that air handler three had been fixed, but that she is still waiting on a quote for air handler one. She also stated that the parking lot lights were not working and that she was working to get them rewired. Kristin distributed an updated organizational chart. Kristin reported that her plate is quite full with working on the annual fund, lots of upcoming events, and several community meetings.

The Friends of the Library Report was given. Jenny reported that the recent Friends meeting went well with Charlotte Oats as the speaker. Charlotte Oats spoke about the Life Ready Center. Jenny reported that 22 people attended. Frantzie stated that the Friends had received a \$5,000.00 Oklahoma Humanities grant and a \$3,500.00 matching grant for Chautauqua.

No SWOGS report was given.

City Council Agenda Items:

- Randy reminded everyone that Ward 2 has an election on Tuesday November 9<sup>th</sup>.
- Randy stated that a lot of work was being done on the roads and that anyone can report potholes on the IHelp Lawton application.
- Richard stated that the Library was being invited to talk about plan for Shepler Park.
- Richard reported that soon all CIP projects would be in a tracking system.
- Richard reported that the Farmers' Marker is on track to be completed in January 2022.

#### Unfinished Business:

- Kristin gave an update on the various grants the Library has received.
  - The Library finished the \$20,000.00 Heritage grant and was applying for another to pay to digitize the Lawton Constitution.
  - Lauren is applying for a \$10,000.00 humanities grant.
  - The Library received a nearly \$20,000.00 telehealth grant which will be used to purchase a Talkbox.
- Kristin reported that the ARPA grant from the Oklahoma Department of Libraries will be going to City Council on Tuesday November 9<sup>th</sup>.
  - This money will be used to fund RFID tagging and new sound equipment in the meeting rooms.

#### New Business:

- Kristin explained that the Library would be a recruitment site and partner for an online high school program.
  - Any adult 24 and older can apply to attend the online high school and receive a high school degree upon completion.

#### Comments from the Floor:

- Kristin reminded everyone that there will be no Board meeting in December.

The meeting was adjourned at 5:04 pm./ Megan Stockton, Administrative Assistant III