

Lawton Public Library Board Meeting

Wednesday January 5, 2022

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Tom Rine, Member (Absent); Jenny Breeden, Friends Representative; Kristin Herr; Library Director; Lauren Zemaitis, Deputy Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison; Richard Rogalski, Deputy City Manager (Absent); Amber Follett, Family and Local History Librarian

A motion was made to approve the Library Board minutes for the November 3, 2021 meeting as presented. (Couch/Kremmer)

No customer comments or correspondence were presented to the Board.

The Financial Report was given. Kristin stated that the Library should be receiving both the County money and State Aid soon.

The Library Director's Report was given. Kristin asked for all the Board members to look at the Library newsletter as there are several fun events. Kristin passed around items created or customized in the new Glowforge. Kristin also passed around drafts of a Local Black Legends brochure. She explained the purpose of the brochures and asked for feedback.

The Friends of the Library Report was given. Jenny stated that the next meeting takes place on January 24, 2022. The guest speaker at the meeting will be Kathy Cooper who will talk about community health. Frantzie stated that the Chautauqua book reviews are coming up soon as well. These are book reviews done over Zoom by the Chautauqua scholars. Frantzie stated that Chautauqua had received a nice amount of monetary support this year.

The Family History/SWOGS report was given. Amber reported that last year's Novak report recommended a business plan be put together for the Family and Local History department. Amber then went on to give a brief overview of the draft for the business plan.

City Council Agenda Items:

- Randy discussed the planning to build a new sports center in Elmer Thomas Park.
- Randy also discussed the overall new park plan for the City.
- Randy reported that a new Council member would soon be joining City Council.

Unfinished Business:

- Kristin gave a brief overview of the status of some of the Library's grants.

- Tina King, Customer Service Manager; Daniel Phelps, Technology Specialist; and Jessica Weatherby, Senior Library Associate were all given grants to attend the Oklahoma Department of Libraries conference in March.
- Most Library grants are in the waiting stage.
- Kristin is requesting money from LETA to pay for signs and their installation at each of the bicycle repair stations.
- ODL received ARPA money and asked for requests from libraries.
 - Kristin requested money for upkeep work on the Branch Library and a new ceiling for the Main Library.

New Business:

- An updated Library Technology Plan was presented to the Board.
 - The new plan was approved unanimously. (Couch/Love)
- There was further discussion about the business plan for the Family and Local History Room.
 - The plan will be brought before the Board for approval at the next Board meeting.
- An updated Library 3D Printer and Laser Cutter Policy was presented to the Board.
 - The new policy was approved unanimously. (Couch/Kremmer)
- Kristin presented a draft of the scope and fees to have a study of the Library Ceiling done.
 - The current thought is that an open ceiling would be best.
 - She is awaiting the quote for the study.
- Kristin presented slides that explained what had been done to answer the Novak report's recommendations.

Comments from the floor:

- Randy reminded everyone that IHelp Lawton is a great resource and that problems cannot be fixed if they are not reported.

The meeting was adjourned at 5:02 pm./ Megan Stockton, Administrative Assistant III