

Lawton Public Library Board Meeting

Wednesday February 9, 2022

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kreemer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Tom Rine, Member (Absent); Jenny Breeden, Friends Representative (Arrived at 4:13 pm); Kristin Herr, Library Director; Lauren Zemaitis, Deputy Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison (Absent); Richard Rogalski, Deputy City Manager (Absent); Kelly Harris, Councilman

A motion was made to approve the Library Board minutes for the January 5, 2022 meeting as presented. (Couch/Love)

No customer comments or correspondence were presented to the Board.

The Financial Report was given. Kristin stated that the Library will have to complete several transfers before the end of the fiscal year and that they were mostly due to reimbursable grants. Kristin announced that the Library had received its State Aid and that spending was already under way.

The Library Director's Report was given. Kristin noted that the Library obtained a new AARP worker, but that the worker was already moving soon. Kristin described the changes in the look of the Library's online catalog. Kristin also announced that the bicycle repair stations had all been installed.

The Friends of the Library Report was given. Frantzie reported that Chautauqua was ongoing with a Zoom book review happening not long after the Board meeting. Patty stated that the annual book sale has tentative dates and will take place in the mall again.

There was nothing to report for SWOGS/Family History.

City Council Agenda Items:

- Kelly reminded everyone that the Farmer's Market would open soon.
- Kelly gave some information about the status of FISTA.

Unfinished Business:

- Kristin gave a brief overview of several of the Library grants.
 - The mid-year reports for the Adult Literacy and Citizenship grants have been turned in.
 - In regard to the Health Literacy grant, Kristin reported that the bicycle repair stations have been installed and the second Storywalk from the previous year was installed at Greer Park.

- The contract for the Telehealth Grant is still in the works.
- Kristin announced that the Library has received a second Heritage Grant and that this one would be used to digitize microfilm.
- Kristin informed the Board that the ARPA money ODL was being spent on A/V updates to the meeting rooms and RFID conversion for the Library collection.
- The Business Plan for the Family and Local History Room was presented to the Board for approval of recommendation.
 - It was passed unanimously. (Love/Couch)
- Kristin presented the proposal for a study of the Library's ceiling.
 - She stated that she would like to use the CIP money set aside for the Library, but that it is impossible to do so now due to misunderstandings and will instead use regular Library funds.

New Business:

- An updated Collection Development Policy for the Family and Local History Room was presented to the Board.
 - The changes to the policy were approved unanimously. (Couch/Love)
- The Incident Report for the past six months was given to the Board.
- The updated Circulation Policy, reflecting a change in fees in regard to a collection fee, were presented to that Board.
 - The Board gave approval for recommendation unanimously. (Kremmer/Love)

Comments from the floor:

- Kristin pointed out the Local Black Legend brochures that were handed out. This then led to a discussion of the preservation of local history.
- Kristin reminded the Board to look at the Library's six month statistics.

The meeting was adjourned at 4:48 pm./ Megan Stockton, Administrative Assistant III