

Lawton Public Library Board Meeting

Wednesday April 6, 2022

The Lawton Public Library Board met at 4:00 pm in Meeting Room 2 at the Main Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Lauren Zemaitis, Deputy Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison; Richard Rogalski, Deputy City Manager; Bettina King, Customer Service Manager; Johnny Owens, guest; Ann Dryz, guest; Ronda Norrell, guest

A motion was made to approve the Library Board minutes for the March 2, 2022 meeting as presented. (Couch/Kremmer)

No customer comments or correspondence were presented to the Board.

The Financial Report was given. Kristin reported that the part time line was low as part of it was transferred to pay for the initial purchase for the reimbursable telehealth grant. She explained that once the Library is reimbursed, the money would be transferred back into the correct line.

The Library Director's Report was given. Kristin stated that the RFID project would begin next week. She said that this would include tagging all the books in the Library collection. She then had Bettina give a brief overview and demonstration of the Library's new IR books.

The Friends of the Library Report was given. Frantzie stated that the next Friends meeting would take place in two weeks. The Board was informed that the meeting's guest speaker would be a library staff member who would speak about the Library's Digital Memory Center. Patty reminded everyone that the Friends' annual book sale was taking place this weekend. Frantzie reminded everyone that another Chautauqua virtual book review was coming up soon.

There was nothing to report for SWOGS/Family History.

City Council Agenda Items:

- Randy reported that they are hard at work on the budget.
- Kristin stated that the acceptance of the money for the ceiling study would be going before Council at the next Council meeting.
- There was a discussion of how the nearby streets would be closed for Arts for All.
- Kristin explained how the Library helped to create a video for the City to explain the new utility billing program.
- Johnny briefly spoke about the state of the County.
- There was a discussion about the future of Shepler Park and the bus transfer station.

Unfinished Business:

- An update of Library grants was given.
 - Kristin stated that the telehealth booth was paid for and would be shipped when ready.
 - Kristin pointed out the new video system installed in the meeting rooms using ARPA funds. She said that the RFID project would be completed using the ARPA funds as well.
 - Kristin informed the Board that the next Heritage grant project would begin in July with the digitization of local newspapers.
- Kristin explained that the Library ceiling study would go before Council at the next Council meeting and the Friends would write the check to the City.
- An updated Circulation Policy was presented to the Board with only a slight change to charge for the collection fee.
 - This was approved unanimously. (Couch/Kremmer)

There was no new business to report.

Comments from the Floor:

- Patty reminded the Board of various upcoming events, including the book sale and various performances.
- Kristin stated that the HVAC repairs would begin soon.
- Kristin informed the Board that a Senate Bill was going to the State House that would change the definition of obscenity and therefore could have consequences for libraries in the State.

The meeting was adjourned at 4:47 pm./ Megan Stockton, Administrative Assistant III